



SETTING UP A BLANK COURSE

Follow these steps to create a blank course in eLearning. If you are a faculty member at the University of Alabama and would like to have practice courses made for developing courses or migrating courses from WebCT, please contact the eLearning Team.

Note: These steps are not for faculty who wish to copy content from another eLearning course or who wish to migrate content from WebCT. For information about these two options, see related tutorials from <http://frc.ua.edu/tutorial.html> or contact the eLearning Team.

To log in to eLearning, view the information available at <http://frc.ua.edu/tutorial.html> under Accessing eLearning.

From the Course List, choose the course you would like to create.



From the Assign Course Content screen, choose **Set up a blank course**. **Remember:** Choose this option if you **DO NOT** want to use content you created in WebCT or another eLearning course.

Assign Course Content

FRC 101 - rshuttle06

You can assign content to this course from another course or start designing this course without assigning content. Select one of the options below and click Continue.

- Set up a blank course
Select this option to start designing this course without assigning content.
- Copy content from another course
Select from courses in which you are enrolled as a designer.
- Assign a template to this course
Select from templates that have been associated with this course by an administrator.
- Import content from file
Select this option to start importing course content from exported course file.

Continue

Cancel

From the Quick Start guide, you may choose to add all available Tools to your course by choosing **Select All Tools**.

To add certain tools to your course, check the boxes next to the tools.

After deciding which tools to include in the course, choose **Save**.

Your eLearning course will then be generated.




If you later decide you do or do not want to use certain tools, you can change the tools from within your eLearning course from **Build > Instructor Tools, Manage Course > Tools**.

Quick Start







The option to set up a blank course was selected. A blank course does not contain any content. To create content, you add tools to the course. Add tools to the course by selecting the check boxes. Remove tools by clearing the check boxes.

Select All Tools




Organizational Tools

-  **Calendar**
Enter important events and deadlines, and allow Students to enter their own events.
-  **Search**
Search for content in the course.
-  **Syllabus**
Provide course requirements, objectives, and policies.






Communication Tools

-  **Announcements**
Post important information in a central location.
-  **Chat**
Chat with other users in the course in real time, or use the Whiteboard to display images.
-  **Discussions**
Post and respond to messages on specific topics.
-  **Mail**
Send messages to other users.
-  **Roster**
View profiles for course members. Users can edit their own profile.
-  **Who's Online**
Chat with other users who are logged in to the Learning System.





Student Learning Activities

-  **Assessments**
Create quizzes, self tests, and surveys.
-  **Assignments**
Create assignments for Students to submit online. Students can work independently or in groups.
-  **Goals**
Create goals that list the qualitative and quantitative performance expected in your course.

Content Tools

-  **Learning Modules**
Organize and present content and activities to Students.
-  **Local Content**
Allow Students to easily access large files from a portable medium, such as CD-ROM, instead of downloading the files from the Learning System.
-  **Media Library**
Create a glossary or image collection.
-  **SCORM**
Import SCORM-compliant packages, or modules, to be used as course content. SCORM modules can be added to the Home Page, other folders, and learning modules.
-  **Web Links**
Create links to Internet resources.

Student Tools

-  **My Files**
Allow Students to store their own files.
-  **My Grades**
Allow Students to check their grades.
-  **My Progress**
Allow Students to track their own progress.
-  **Notes**
Allow Students to take notes.

Save

For further opportunities to learn about eLearning, contact the eLearning Team at 348-ELEARN (3532) or elearning@ua.edu and visit the Faculty Resource Center at <http://frc.ua.edu>.

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