



## REQUESTING ELEARNING COURSE SECTIONS

University of Alabama faculty who wish to use eLearning with their courses will need to request that the courses be made in the eLearning management system.

To have eLearning course sections available for any or all of your classes:

1. Contact your department's administrative assistant or secretary who handles student and enrollment and courses.
2. Request that your courses be created in eLearning.

You will need to do this EVEN IF the Faculty Resource Center has created migration or developmental eLearning courses for you.

If your administrative assistant has questions about choosing eLearning as the integration partner in Banner, he or she should contact the Registrar's Office.

If you need assistance in preparing your courses in eLearning or would like to have practice or developmental courses made, please contact the Faculty Resource Center.

For further opportunities to learn about eLearning,  
contact the eLearning Team  
at 348-ELEARN (3532) or [elearning@ua.edu](mailto:elearning@ua.edu)  
and visit the Faculty Resource Center at <http://frc.ua.edu>.

Last updated 19-Nov-07