Blackboard allows for the use of different grading schemas for different columns in its Grade Center. Blackboard courses include a default grading schema that can be modified by course instructors.

Modifying the Letter Grading Schema

1. In your Blackboard course, click on **Control Panel > Grade Center > Full Grade Center**. The Grade Center will open.
2. Underneath **Manage** on the Grade Center page, click on **Grading Schemas**

![Grading Schemas Dialog](image)

The Grading Schemas dialog will open.

3. Blackboard courses come with a default grading schema called **Letter**.

![Grading Schemas Table](image)

4. The Grading Schema dialog gives you the option of creating a new grading schema or editing/copying the default Letter schema. **For this tutorial, we will copy and modify the default Letter schema.**
5. To duplicate the Letter grading schema, click on the chevron to the right of the Letter title and select Copy.

7. Click the chevron to the right of Letter(2) and select Edit.
8. This will open the Edit Grading Schema dialog box. You can rename and customize your schema here.

```
8. This will open the Edit Grading Schema dialog box. You can rename and customize your schema here.
```

![Edit Grading Schema](image)

```
9. To prevent unexpected rounding, the FRC recommends entering decimal points in the “Grades Scored Between” boxes.
```

![Schema Mapping](image)
10. When you’ve customized the schema, click “Submit” to accept the changes.

11. Now that you have created a custom schema, you can now assign its use to columns in the Grade Center. For this example, we will assign the custom schema to the Total column in our Grade Center. Click on the chevron by the right of the Total column header and select “Edit Column Information.”
12. The Edit Total Column dialog box will open. Select “custom schema” from the drop-down box by Primary Display and click Submit.

13. The Total column will now be graded based upon the criteria established in the custom schema.

For more information, contact the Faculty Resource Center at 205.348.3532 or frc@ua.edu or visit our website at http://frc.ua.edu.

Last updated 20 January 2017