

# Non-Attendance Grading in myBama

Due to federal financial aid regulations, when a grade of F is assigned, instructors will now be required to select a reason for the grade. There are three possible reasons for grades of F: Earned, Never Attended or Stopped Attending. myBama will not allow grades to be submitted until all F grades have been assigned a reason. When a grade of F is selected, a drop-down box will appear in the F/NC Grade Reason column. Click ["more information on the Non-Attendance Grading requirements"](#) to be taken to the UA Registrar website.

When submitting Midterm or Final grades in myBama, grades are assigned by clicking the Grade drop-down selector by the appropriate name.

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Spring 2016  
May 23, 2016 01:12 pm

## Final Grades

■ Enter grades below. Additional information is required if grades of F/NC are assigned. For these students, please complete the information in the F/NC Grade Reason column. If the student is receiving an F/NC because they stopped attending, you are also required to enter a last attend date. For more information on UA's Non-Attendance grading policy, click [here](#). As grades are submitted, students requiring further action (no grade yet submitted or F/NC grades without a Grade Reason) will be sorted to the top of your grade roster. If "Confidential" appears next to a student's name, the student has requested that a directory information hold be placed on his/her account. This hold restricts you from sharing any of the student's information with a third party.

[Click here](#) for a dictionary of UA Grade Terminology.  
[Click here](#) for the Non-Attendance Grading Policy  
[Click here](#) for FRC tutorial link.

Course Information

Advanced Post Production - TCF

CRN:

Students Registered: 15

⚠ There is a 20 minute time limit for this page starting at 01:12 pm on May 23, 2016. If the page times out, all changes since the last time the submit button was clicked will be erased. Clicking submit will save any changes you have made and allow you to keep working.

[Import Blackboard Learn Grades](#)

Record Number	Student Name	ID	Grade	F/NC Grade Reason	Last Attend Date MM/DD/YYYY	Credits	Registration Status	Status	Rolled
1	[Redacted]	[Redacted]	None	←		3.000	**Web Registered**	N	
2	[Redacted]	[Redacted]	None			3.000	**Web Registered**	N	
3	[Redacted]	[Redacted]	None			3.000	**Web Registered**	N	
4	[Redacted]	[Redacted]	None			3.000	**Web Registered**	N	
5	[Redacted]	[Redacted]	None			3.000	**Web Registered**	N	
6	[Redacted]	[Redacted]	None			3.000	**Web Registered**	N	
7	[Redacted]	[Redacted]	None			3.000	**Web Registered**	N	
8	[Redacted]	[Redacted]	None			3.000	**Web Registered**	N	

When a student receives a grade of F, a drop-down box will appear in the F/NC Grade Reason column.

**Final Grades**

Record Number	Student Name	ID	Grade	F/NC Grade Reason	Last Attend Date MM/DD/YYYY	Credits	Registration Status	Rolled
1	A		F	None		3.000	**Web Registered** Apr 15, 2014	N
2	A		None			3.000	**Web Registered** Apr 22, 2014	N
3	A		None			3.000	**Web Registered** Apr 18, 2014	N
4	A		None			3.000	**Web Registered** Apr 12, 2014	N
5	A		None			3.000	**Web Registered**	N

Select the reason for the grade of F. The choices are Earned, Never Attended and Stopped Attending.

**Final Grades**

Record Number	Student Name	ID	Grade	F/NC Grade Reason	Last Attend Date MM/DD/YYYY	Credits	Registration Status	Rolled
1	A		F	None		3.000	**Web Registered** Apr 15, 2014	N
2	A		None	Earned Never Attended Stopped Attending		3.000	**Web Registered** Apr 22, 2014	N
3	A		None			3.000	**Web Registered** Apr 18, 2014	N

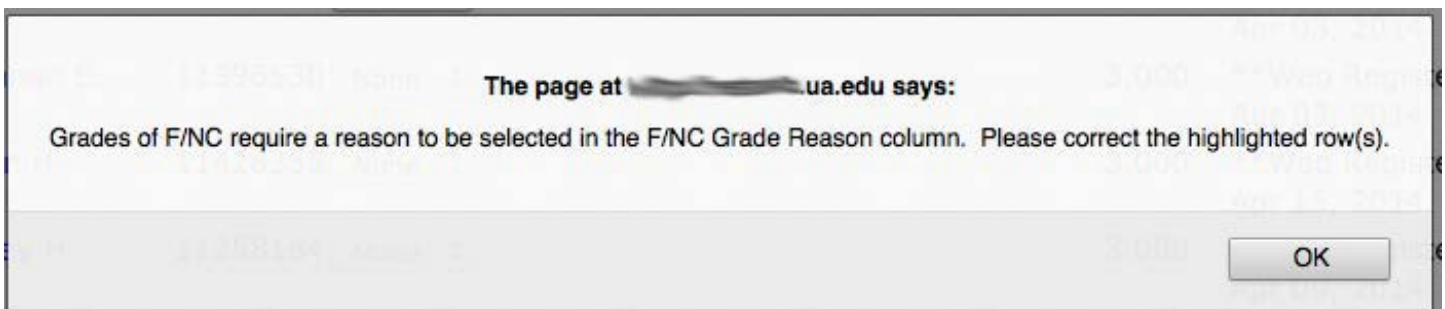
If the F was earned, select Earned. If the student never attended, select Never Attended. If the student stopped attending your course during the semester, select Stopped Attending.

**Final Grades**

Record Number	Student Name	ID	Grade	F/NC Grade Reason	Last Attend Date MM/DD/YYYY	Credits	Registration Status	Rolled
1	A		F	Stopped Attending		3.000	**Web Registered** Apr 15, 2014	N
2	A		None			3.000	**Web Registered** Apr 22, 2014	N

When Stopped Attending is chosen, the Last Attended Date box will appear. Enter the last date the student attended in this box in the MM/DD/YYYY format. The date entered must be within the range of start and end dates for the semester you're grading.

If you do not enter a date in the Stopped Attending column, or if you do not enter a reason for the F grades, you will get a notice when you attempt to submit the grades. The notice will read: "Grades of F/NC require a reason to be selected in the F/NC Grade Reason column. Please correct the highlighted row(s)."



When you click OK, the fields that need more data will be highlighted in red.

**Course Information**

Elem Organic Chemistry I - CH 231

CRN:

Students Registered: 91

⚠ There is a 20 minute time limit for this page starting at 03:31 pm on Aug 20, 2014. If the page times out, all changes since the last time the submit button was clicked will be erased. Clicking submit will save any changes you have made and allow you to keep working.

Record Sets: [1 - 40](#) [41 - 80](#) [81 - 91](#)**Final Grades**

Record Number	Student Name	ID	Grade	F/NC Grade Reason	Last Attend Date MM/DD/YYYY	Credits	Registration Status	Rolled
1	A		F	Stopped Attending		3.000	**Web Registered** Apr 15, 2014	N
2	A		A+			3.000	**Web Registered** Apr 22, 2014	N
3	A		C+			3.000	**Web Registered** Apr 18, 2014	N
4	A		A-			3.000	**Web Registered** Apr 12, 2014	N
5	A		None			3.000	**Web Registered** Apr 01, 2014	N
6	B		None			3.000	**Web Registered** Apr 02, 2014	N
7	B		F	None		3.000	**Web Registered** Apr 07, 2014	N
8	B		B			3.000	**Web Registered** Apr 02, 2014	N
9	E		F	None		3.000	**Web Registered** Apr 10, 2014	N

Supply the required information, and resubmit the grades, and your grades will be accepted.

For more information, contact the Faculty Resource Center at 205.348.3532  
or [frc@ua.edu](mailto:frc@ua.edu)  
or visit our website at <http://frc.ua.edu>.

Last updated 23 May 2016